**DEMAREST BOARD OF EDUCATION**

**SPECIAL MEETING - PRELIMINARY BUDGET AGENDA**

County Road School – Library

March 16, 2017

5:30 p.m.

*I.* ***OPENING***

A. Meeting called to order.

B. Board President’s Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

Inaccordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. Roll Call: Alevrontas, Cantatore, Governale, Kirtane, Verna, Woods, Holzberg

*II.* ***ADJOURN TO EXECUTIVE SESSION***

A. The Board has determined it will enter into Executive Session for the following reasons:

B. Move to approve the following resolution to enter the Executive Session:

**WHEREAS**, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

**WHEREAS**, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

**NOW THEREFORE BE IT RESOLVED**, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

**BE IT FURTHER RESOLVED**, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

*Moved by: Seconded: Action (v):*

*III.* ***REOPEN PUBLIC MEETING***

A. Move to reopen the Regular Meeting to the public.

*Moved by: Seconded: Action (v):*

B. Roll Call: Alevrontas, Cantatore, Governale, Kirtane, Verna, Woods, Holzberg

*IV.* ***PLEDGE OF ALLEGIANCE***

*V.* ***REVIEW OF AGENDA***

1. Board members review the items.

*VI.* ***PUBLIC DISCUSSION (AGENDA ITEMS ONLY)***

A. Move to open the meeting to public discussion limited to agenda items.

*Moved by: Seconded: Action (v):*

B. Public discussion.

C. Move to close the meeting to public discussion.

*Moved by: Seconded: Action (v):*

*VII.* ***ACTIONS***

1. Be it Resolved, that the Board of Education of Demarest, as recommended by the Chief School Administrator, approves the following preliminary 2017-2018 school year budget using the 2017-2018 state aid amounts and authorizes the Business Administrator/Board Secretary to submit the preliminary 2017-2018 school year budget to the Executive County Superintendent for approval in accordance with statutory submission dates:

 General Current Expense (Fund 11) $15,216,813

 Capital Expenditures (Fund 12) $ 685,952

 Total General Current Fund $15,902,765

 Special Grants & Entitlements (Fund 20) $125,692

 Repayment of Debt (Fund 40) $607,400

 Total Appropriations $16, 635,857

Be it Further Resolved, that the General Fund tax levy of $13,583,542 is approved to support General Current Expenses and $607,400 is approved to support Repayment of Debt for the 2017-2018 school year.

*Moved by: Seconded:*

 *Action (RC): A C G K V W H*

2. Be it Resolved that the 2017-2018 school year budget includes the automatic adjustment for health care costs in the amount of $124,788, in accordance with N.J.S.A 18A:7F-39(e), as recommended by the Chief School Administrator.

*Moved by: Seconded:*

 *Action (RC): A C G K V W H*

3. Be it Resolved that the a portion of the Banked Cap Tax Levy Adjustment permitting the tax levy to increase above 2% is utilized in the amount of $493,143 for the purpose of replacing univents and casework at County Road School, installation of a second boiler at Luther Lee School and repaving of parking lots at Luther Lee Emerson School and Demarest Middle School, as recommended by the Chief School Administrator. These projects need to be completed in their entirety at one time and should not extend over a period of time since the project scope does not warrant completion of the projects over an extended period of time.

*Moved by: Seconded:*

 *Action (RC): A C G K V W H*

4. WHEREAS, the Demarest Board of Education recognizes school staff and Board members will incur travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

 WHEREAS**,** in accordance with school district Policy No. 6471 the Board of Education establishes per

 N. J. A. C. 6A:23A-7.3, for regular district business travel only, an annual school year threshold of

 $1,500.00 per staff member for the 2017-2018 school year and where prior Board approval shall not be

 required unless this annual threshold for a staff member is exceeded in a given school year (July 1

 through June 30); and

 WHEREAS, the Board of Education established a maximum amount of $35,000 for the 2016-2017

 school year and incurred travel and related expenses for the 2016-2017 school year as of

 February 28, 2017 in the amount of $10,037.21; now

 THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense

 reimbursements, in accordance with school district Policy No. 6471 and N.J.A.C. 6A:23A-7.3, to a

 maximum expenditure of $35,000 for all staff and board members for the 2017-2018 school year, as

 recommended by the Chief School Administrator.

*Moved by: Seconded:*

 *Action (RC): A C G H K V W*

*XV.* ***PUBLIC DISCUSSION***

A. Move to open the meeting to public discussion.

*Moved by: Seconded: Action (v):*

B. Move to close the meeting to public discussion.

*Moved by: Seconded: Action (v):*

*XVI.* ***EXECUTIVE SESSION (if necessary)***

A. Move to enter the Executive Session to discuss personnel/legal matters/negotiations.

*Moved by: Seconded: Action (v):*

B. Move to close the Executive Session and reenter the public session.

*Moved by: Seconded: Action (v):*

*XVII. ADJOURNMENT*

 A. Move to adjourn at \_\_\_\_\_\_\_ P.M.

*Moved by: Seconded: Action (v):*